

Spring Grove Primary School

Headteacher: Ms Maureen Buckby
Head of School: Mrs Bal Chohan

8th September 2016

Dear Parents,

Preparations for our school journey to Sayers Croft are underway. I have enclosed some information for you to read through which has all the relevant details pertaining to our trip. You will also find further information, including the itinerary and clothing list on our school website.

School journey meeting

There will be a school journey meeting on **Thursday 15th September at 3.45 pm** in the school hall. You will have an opportunity to learn more about our trip to Sayers Croft, meet the teachers who will be going and ask any questions regarding the trip. Your child is more than welcome to join you. If for any reason you are unable to attend the meeting, please make sure another adult is present to give you all the information you will need.

Important information

To ensure we have all the relevant documentation, we will be asking you to complete the following forms. Please return the completed forms to the office by **Monday 12th September**

- Parental Agreement form, including updated medical information and NHS number
- Personal Information form, including contact details and dietary requirements
- Spending money: please bring a maximum of £5 in coins if possible, in a small named purse/wallet. *Spending money will be collected at the meeting and stored in the safe until departure*

Please answer all the questions on the form – if not applicable please record n/a.

We asked the children in Y5 to name a couple of friends they would like to be with at Sayers Croft. We have mixed the children from both classes into two groups (Mon- Wed: Group 1 and Wed - Friday: Group 2). Your child is in **Group 2**.

Thank you for your support with these arrangements. We look forward to seeing you at the meeting.

Yours sincerely,

Ms Buckby Mrs Chohan

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